

Deadlines for Licensure Applications and Supporting Documents

The following are the deadlines for receipt of licensure applications and supporting documents for applications required to be reviewed by the Board of Medicine and Surgery. Some applications will require review by the Board of Medicine and Surgery at their regular meeting. These deadlines will apply if the Department determines that your application will need Board review. Please submit your application according to this schedule, assuming that your application will be reviewed by the Board. If your application does not need Board review, you will receive a license document in the mail.

Application deadline: *The completed application form and check/money order must be received in the Licensure Unit office by this date. If you choose to mail your application Express or Overnight Delivery, please note that the delivery/signed for date may not reflect receipt of your application in our office. All mail is initially processed through a central mail room.*

Documents deadline: All supporting documents and additional information that our office requests must be received in our office by this date. Late submissions will cause your application to be reviewed at the next meeting date.

Please Note: Just because your application may be received by the deadlines, does not guarantee a spot at that particular meeting. Applications are reviewed in the order they are received and depending on the work load of the office, applications can be pushed to the next meeting. We will try our best to review applications in a timely manner to meet the deadlines above.

APPLICATION DEADLINES	DOCUMENT DEADLINE	MEETING DATE
December 19, 2019	January 2, 2020	January 24, 2020
January 16, 2020	January 30, 2020	February 21, 2020
February 20, 2020	March 5, 2020	March 27, 2020
March 26, 2020	April 9, 2020	May 1, 2020
April 23, 2020	May 7, 2020	May 29, 2020
May 21, 2020	June 4, 2020	June 26, 2020
July 2, 2020	July 16, 2020	August 7, 2020
August 6, 2020	August 20, 2020	September 11, 2020
September 10, 2020	September 24, 2020	October 16, 2020
October 29, 2020	November 12, 2020	December 4, 2020
December 24, 2020	January 7, 2021	January 29, 2021